



**YWCA Safe Visitation Facilitator (Temporary part-time position- 20 hours per week)**

**Position Description Summary:**

Responsibilities include:

- Monitors visits to ensure a safe, conflict-free environment for a positive parent-child experience.
- Documentation, research, data entry, program evaluations & reporting.
- Project assistance and support.

**Qualifications:**

- Diploma or degree in Human Services field
- Knowledge of domestic violence spectrum, cycle and dynamics of woman abuse
- Excellent organizational, administrative and communications skills
- Strong computer skills
- Understanding of the Harm Reduction Model and Housing First Philosophy
- Understanding of Trauma-Informed, Person-centered Care
- Understanding of child developmental needs
- Understanding of cultural, ethnic and socio-economic diversity
- Supportive, positive, and non-judgmental attitude
- Ability to respond appropriately in a crisis situation

Please note:

All employees of the YWCA Lethbridge and District must provide a current Vulnerable Persons Check (Criminal History), Child and Youth Intervention Module Check, and a current First Aid and CPR Level C with AED Training.

As a condition of employment, YWCA Lethbridge and District requires the successful candidate to be fully vaccinated against COVID-19. Where the candidate has not obtained the vaccine, the candidate will be considered on an exceptional case by case basis; YWCA Lethbridge will adhere with its obligations under the Human Rights Act.

This is a term position available until May 2<sup>nd</sup>, 2022 with a possibility of extension.

**The position requires mandatory weekend hours with flexibility for additional hours during the week as needed. Successful candidate will be required to have availability for after school hours.**

**Applicants to submit Resumes with references to:**

Mahreen Rana, Human Resources Manager

YWCA Lethbridge and District

604 - 8 Street South, Lethbridge AB T1J 2K1

Email: [HR@ywcalethbridge.com](mailto:HR@ywcalethbridge.com) (Only those interviewed will be contacted)

Fax: (403) 327-9112

**Deadline: Position to be filled immediately. Applications to be accepted until hiring of successful candidate**

\*\*\*YWCA Lethbridge and District is an equal opportunity employer\*\*\*